



East Tisted Parish Council

Minutes of the Parish Council Meeting held on Thursday, 5 September 2013 at 7.30pm in the Village Hall

Present:	David Bowtell (Chairman) Emma Dillnutt (Clerk) Kevin MacEntaggart (Councillor) Sir James Scott (Councillor)
By Invitation:	Larry Johnson (Neighbourhood Watch) Basil Lansdale (Webmaster)
Apologies:	Mary Jane Carter (Councillor) Ronnie Crumplin (Councillor) Mark Kemp-Gee (County Councillor) Louisa Whatmore (Hampshire Constabulary)
Copy to:	Chris Graham (District Councillor)

1. **Apologies and welcome.**

David welcomed the Councillors and those invited to the meeting. Apologies had previously been received from Mary-Jane Carter, Ronnie Crumplin, Mark Kemp-Gee and Louisa Whatmore.
2. **Minutes of the previous meetings and matters arising.**

The minutes of the Parish Council Annual General and Open Meetings, both held on 23 May 2013 and having been previously circulated, were agreed as a correct record and signed by the Chairman. Matters arising concerned traffic and highways and were therefore deferred for discussion until 5.c.
3. **Declaration of interests.**

Councillors were reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation had been granted, Councillors may not participate in any discussion of, or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **Chairman's business.**

Although not connected to the Parish Council, David thought it worthy of note that from shopping around, the insurance renewal for the Village Hall had been reduced from £960 to £490 in annual premium.
5. **Sub-committee's update**
 - a. Planning - SDNP/13/03510/TPO

The Sidings 6 Appleton View East Tisted Alton Hampshire GU34 3QG
(<http://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=MQHSU7TU03500>)
Trees 1-6 - Crown thin by 30% and lift to 5 metres, Trees 1 - fell, Tree 2 - Remove re growth on stem up to major limbs, Tree 3 - tight fork at the union with main stem and needs to be removed, Tree 6 - lift to 5 metres stems hanging over the road, Tree 11 - Crown thin by 30% and lift east side to balance with west side to approximately 7 metres – Pending consideration by SDNPA. Mary-Jane Carter stated via email prior to the meeting that she had been consulted as a neighbour and supported this application.



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- b. Pond – Mary Buckle is very happy to continue to fulfil her Pond Monitor role. Her only concern at present is the dense growth around the wildlife belt. Emma has reassured her that Brian Davey will trim this at the end of this growing season and again next spring.

- c. Traffic and highways

23.5.13 AGM 3. Station Road Speed Limit Action: Louisa
7.c.i. Speed Signs and Foliage Action: Louisa

Louisa had previously contacted Emma via email to state that the speed limit on Station Road is now actively being enforced. From an hour's surveillance mid morning earlier this week, only one vehicle was found to be over the 30mph limit. Louisa will keep us informed.

David took this opportunity to thank everyone involved for their efforts.

23.5.13 Open Station Road/A32 junction 'no parking' lines. Action: Mark
We await the outcome of Mark's meeting with the County Surveyor concerning the dangerous car parking situation at this junction. Basil had previously expressed concern regarding access to the church gates but he was assured that the danger lies with cars parking within 10 metres of the junction on the pavement side.

- d. East Tisted Village Website (report attached).
David thanked Basil for his continued efforts.
- e. Neighbourhood Watch Update from Larry Johnson (report attached).
David thanked Larry for his continued efforts.

6. Parish clerk

- a. i) The Parish Council's Annual Return has now been fully audited by BDO with the following matters arising:
- our annual fee has reduced from £50 to zero.
 - HMRC legislation dated April 2011 requires the Parish Council run a PAYE scheme, despite dispensation having been in place since 2007 stating this was not necessary. Emma has therefore registered the Parish Council as an employer but asked for help as the scheme needs to be set-up for payroll and backdated to when the legislation was introduced. A quote had already been produced by David's accountants to outsource this work but Sir James said he would ask his office to contact Emma for assistance. **Action: Sir James.**
- ii) The Quarterly Financial Statement (attached) was approved.
- iii) Following the pay freeze, revised national pay scale guidelines for Clerks have now been produced. David will contact Councillors independently to agree Emma's salary scale. **Action: David.**
- b. Subscription/affiliation renewal requests: none received.
- c. Requests for financial contributions: none received.
- d. Playground Annual Inspection – it was agreed for ROSPA to undertake the annual playground inspection for insurance purposes. This will not be until May 2014 with a cost of around £65 plus VAT. **Action: Emma.**
- e. Councillors were asked if they knew of any initiatives that might benefit from The Post Office Community Enterprise Fund and to bear this in mind if any came to their attention.



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- f. Councillors were asked if they knew of any 2014 Commemorations for the WW1 Centenary and/or the D-Day 70th Anniversary that may be taking place in the village and to let her know if any came to their attention.

Next Meeting

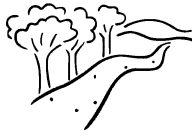
Thursday 5 December 2013 at 7.30pm in the Village Hall.

There being no other business, the meeting closed at 8.30pm.

Agreed as a correct record of events

David Bowtell – Chairman

Date



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5.d. East Tisted Website – quarterly report.

As ever our Facebook page remains the more active of our two websites.

We do maintain our BT website to record Parish Meeting and Parish Messages from the PC. It is mainly a static record of what has passed.

The more dynamic Village e-site is the Facebook page managed by John Curgenven and myself. This, in turn, feeds to Larry Johnson's Neighbourhood Watch distribution list which "picks up" those recipients not keen on Facebook (usually security issues).

Overall, between Larry and myself we reckon to inform over 50% of those who look to the internet for Village Information.

I would be very happy to post hard copy records (ie the BT data) on the Village noticeboard if it would help.

I have not heard "I didn't know that" grumbles in the Village for some time.

Basil Lansdale.

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5.e. East Tisted Neighbourhood Watch – Larry Johnson

Activity update – 5 September 2013

- There are now 40 properties registered with the scheme plus 4 who receive information by hand as required.
- One person has decided to opt out of receiving updates (no reason given)
- We have only one reported theft from the Cricket Club
- Speed limits in the village; the risk assessments have been carried out by the RPU and approved. The first speed camera activity by the Police took place on 3rd September.

I have attended a meeting hosted by the PCC (Simon Hayes) at which 30 schemes were represented, the topics discussed were: (Booklet passed to PC Chairman)

What are the challenges facing your Neighbourhood Watch Scheme locally?

- Lack of literature / promotional material
- Lack of wider commitment to neighbourhood watch
- Speed of communication
- 101 – response times need to be quicker
- Lack of funding / resourcing for projects

What are the main crime / ASB issues in your local area?

- ASB (including speeding)
- Vehicle crime (TOMV & TFMV)
- Dwelling burglaries (including non-dwelling)
- Theft of fuel / rural crime

What is the role of neighbourhood watch?

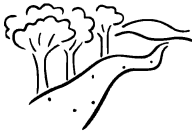
- To be the eyes and ears of the community (to support the police)
- Dissemination of information
- To raise awareness of crime and crime prevention (community safety)
- To increase public / community empowerment through involvement

Recommendations:-

- To publicly reaffirm both the Commissioners and Chief Constables support for neighbourhood watch and the important contribution it makes to keep communities safe.
- To make literature and promotional materials readily available for neighbourhood watch schemes to use. To make access to these items easier, through the better promotion of items available. To improve the communication of crime figures, particularly when crime is reducing
- To improve the flow of information between neighbourhood watch schemes and the police through regular reviews. To ensure the channels of communication are still active and appropriate for either partners.
- To increase awareness of Crime Reports and increase its use. To actively promote the system at events or through running taster sessions.
- To increase awareness of funding streams available to neighbourhood watch schemes, particularly sources available from the Police and Crime Commissioner.

Attended the Northern Area Strategic Meeting

- The Police report for this area confirmed that we are still in a low crime and safe area but there is still a need to be vigilant as there is still a number of reported crimes happening around us.
- On A personal note I have been invited to be a member of the County panel to assess nominations for NHHW and recommend which ones go forward to the Area Commander for consideration.
- During September there will be a NHW promotion outside Sainsbury's in Alton.



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6.a.ii) Approve Quarterly Financial Statement

Quarterly Financial Statement (May-Sept 2013)

23 May 2013	Bank Balance		<u>£4,695.98</u>
Payments Out	Rotherfield Park CC (Annual)	£ 550.00	
	CPRE (Annual Subs.)	£ 29.00	
	HALC (Annual Subs.)	£ 126.00	
	Zurich Municipal	£ 393.45	
	Chairman's Allowance Top-up	£ 16.99	
	E Dillnutt (Apr-May)	£ 187.43	
	Brian Davey (Apr/May/Jun)	£ 260.00	
	E Dillnutt (Jun-Jul)	<u>£ 60.13</u>	
	Total	<u>£ 1,623.00</u>	
Payments In	None		
5 Sep 2013	Bank Balance		<u>£3,072.98</u>
Amounts Allocated	Community Projects	£ 600.00	
Funds Available			<u>£2,472.98</u>
2013/14 Six month contingency calculated to £1,675.			
2013/14 Precept £3.5K - £2K in April and £1.5K in October.			